**j}b]lzs /f]huf/Ldf hfg]
sfdbf/sf nflu**

**k"j{k|:yfg lgb]{lzsf**



cGt/f{li6«o >d ;+u7g blIf0f Pl;ofnL If]qLo 6«]8 o'lgog kl/ifb\

-cfO{Pncf]\_ -;f/6s\_

**ljifo;"rL**

**!= k"j{k|:yfg of]hgf k|lqmof**

**!=! lg0f{o k|lqmofk"j{sf k|d'v ljifo**

**!=@ cfk|jf;gsf nflu j}wtf**

**!=# j}b]lzs /f]huf/Lsf cj;/af/] hfgsf/L**

**!=$ lg0f{o**

**!=$=! k"j{p8fg ;"rL**

**@= egf{**

**@=! /f]huf/L k|bfos ;+:yfsf] klxrfg / k|df0fLs/0f**

**@=@ ofqf;DaGwL z'Ns tyf cGo vr{**

**@=# pko'Qm sfdsf] pknJwtf**

**@=$ ;Demf}tf*.* ;xdltsf] k|flKt**

**#= cf}krfl/s ;/sf/L k|lqmof**

**#=! /fxbfgLsf nflu lgj]bg**

**#=@ cfk|jf;g k|lqmof**

**#=# j}b]lzs cfk|jf;gsf nflu k|lqmof tyf cfjZos sfuhft**

**#=$ g]kfndf ph'/L ;'gjfO{ k4lt**

**$= cfudg tyf ;]jfsfnLg cj:yf**

**$=! k|:yfg**

**$=!=! ljdfg:yndf**

**$=!=@ p8fgdf**

**$=@ uGtJo d'n'sdf cjt/0f**

**$=# sfo{:yn cg'zf;g tyf lhDd]jf/L**

**$=$ j}b]lzs e"lddf j}olQms lhDd]jf/L**

**!= k"j{k|:yfg of]hgf k|lqmof**

**!=! lg0f{o k|lqmofk"j{sf k|d'v ljifoM**

* s] d ljb]zdf uO{ >d ug'{kg]{ JolQmut sf/0faf/] k|i6 5' <
* s] d]/f kl/jf/n] ljb]zdf >d ug'{sf] p2]Zo a'em]sf 5g\ <
* s] d}n] cfˆgf] b]zdf >dsf ljleGg ljsNksf] vf]hL ul/;s]+ <
* s] d cfˆgf] kl/jf/af6 b'O{ jif{;Dd 6f9f a:g ;S5' <
* s] d]/f % jif{d'lgsf afnaRrfnfO{ x]/rfxsf nflu d]/f] cfjZostf gknf{ <
* d]/f] cg'kl:yltdf pgLx¿sf] x]/rfx s;n] u5{ <
* s] d]/f] kl/af/ daf6 b'O{ jif{ cnu /xg;S5 <
* d]/f kl/jf/sf ;b:ox¿n] d]/f] ;xof]uljgf b}lgs cfjZostf k"/f ug{;S5g\ <
* d]/f kl/jf/sf ;b:ox¿n] d]/f] ;xof]uljgf cfly{s Joj:yf rnfpg ;S5g\ <
* d]/f afnaflnsf -% jif{ dflysf\_ n] d]/f] ;xof]uljgf cfˆgf] ljBfnosf] k7g–kf7g ug{;S5g\ <
* s] d]/f] u}/xflh/Ldf afnaRrfsf] ;'/Iff, kf]if0f / :jf:Yosf] ;'lglZrttf x'G5 <
* s] d}n] cfˆgf] lgs6td kl/jf/ / cfkmGthgaf6 cfjZos ;xof]u kfpF5' <
* s] d]/f] cg'kl:yltdf kl/jf/sf kfsf] pd]/sf ;b:on] cfˆgf] Joj:yf ug{;S5g\, olb ;Sb}gg\ eg] pgLx¿sf] x]/rfxsf] ljsNk s] 5 <

**!=@ cfk|jf;gsf nflu j}wtf**

s\_ ljb]zdf >d ug{sf lglDt !\* jif{ pd]/ k'u]sf] x'g'kb{5 .

v\_ 3/]n' sfdbf/df hfg] dlxnfsf lglDt Go"gtd pd]/ #) jif{ /x]sf] 5 .

u\_ /f]huf/Lsf nflu :jLs[lt k|fKt ;+:yfaf6 lgj]bgsf] k|lqmof cl3a9fpg' kb{5 .

3\_ tkfO{+ cfˆg} ;Dks{ / k|of;af6 klg j}b]lzs /f]huf/Ldf hfg ;Sg'x'G5 .

**!=# j}b]lzs /f]huf/Lsf cj;/af/] hfgsf/Lsf ;|f]t**

* kqklqsf, /]l8of] / 6]lnlehgsf lj1fkg
* :jLs[lt k|fKt j}b]lzs /f]huf/;DaGwL ;+:Yff -jf pgLx¿sf ufpF:t/sf Ohfhtjfnf k|j4{s*.* k|ltlglw\_
* j}b]lzs /f]huf/ jf kl/jf/ Pj+ ;fyLx¿sf] ;Nnfxdf kfOPsf k|ToIf jf ck|ToIf ;"rgf
* j}b]lzs /f]huf/ k|j4{g af]8{ -PkmO{kLaL\_ jf j}b]lzs /f]huf/ ljefu -8Lcf]PkmO{\_

**!=$ lg0f{o**

j}b]lzs /f]huf/Ldf hfg] tkfO{+sf] cfˆgf] lg0f{o xf]M

**;sf/fTds kIfM** sl7g jf zf]if0fk"0f{ 3/]n' jftfj/0faf6 cnu x'g jf cfDbfgL a9fpg / kl/jf/nfO{ cfly{s ;xof]u lbg .

**gsf/fTds kIfM** d j}b]lzs /f]huf/Ldf uPkl5 d]/f afnaRrf / 3/Jojxf/ ;DxfNg] tyf cfly{s Joj:yfkg ug]{ sfd d]/f >Ldfg\ / afa'cfdfaf6 x'g]5}g .

j}b]lzs /f]huf/Ldf hfg] lg0f{o lngsf lglDt 3/ kl/jf/;Fu k/fdz{ ubf{ yk xf};nf / ;xof]u k|fKt x'g]5 .

kl/jf/;Fu 3/Jojxf/sf] cfly{s ;|f]t s;/L h'6fpg], Joj:yfkg s;/L ug]{ / o;sf lglDt dlxgfjf/L tkfO{+n] slt art ug'{kb{5 egL ;Nnfx lnP/ lg0f{o ug]{ .

* cfk|jf;gsf] p2]Zo :ki6 x'g'kb{5 -h:t}, ;DklQ cfh{g, afnaRrfsf] lzIff, hLljsf]kfh{gsf nflu k"FhL h'6fpg\_
* kl/jf/, clwsf/L / /f]huf/bftf;Fu 5nkmn ul/;s]kl5 k|i6 ¿kdf k'gld{ngsf] of]hgf agfpg'k5{ .
* j}b]lzs /f]huf/Laf6 kmls{Psfx¿;Fu cg'ej / ;Nnfx lng] .

**!=$=! k"j{p8fg hfFr;"rL**

|  |  |
| --- | --- |
| **hfFr;"rL** | **nfut** |
| ;+:yf*.* bnfn ;]jfz'Ns |  |
| /fxbfgL tof/L |  |
| le;f z'Ns |  |
| :jf:y hfFrsf] /sd |  |
| xjfO{ l6s6 |  |
| ;/sf/n] lbg] p8fg eg'{k"j{sf] cled'vLs/0f tflnd |  |
| :jf:y hfFrsf lglDt ufpFaf6 zx/ cfpg] / cfjZos k/]df /ft u'hfg]{ vr{ |  |
| 3/af6 Po/kf]6{;Dd hfg] vr{ |  |
| Po/kf]6{af6 /f]huf/L kfPsf] :yfg;Dd hfg] vr{ |  |

**@= egf{**

**@=! /f]huf/L k|bfos ;+:yfsf] klxrfg / ?h"**

s\_ ;DefJo sfdbf/x¿n] ;/sf/af6 :jLs[t k|fKt u/]sf /f]huf/;DaGwL ;+:yfx¿ -…Dofgkfj/ sDkgLÚ\_ af6 ;]jf lng'kb{5

v\_ ;DefJo sfdbf/x¿nfO{ :jLs[lt k|fKt gu/]sf Ph]G6 jf bnfnx¿;Fu ;]jf glng ;Nnfx lbOG5 .

u\_ Ph]G6sf] cg'dltkq gDa/ hfFr ug]{

3\_ cg'dltkqsf] cjlw ?h' ug]{

**@=@ e|d0f;Fu ;DalGwt cGo z'Ns / nfut**

s\_ stf/df /f]huf/sf lglDt /f]huf/ lgsfonfO{ ltg'{kg]{ clwstd /sd g]? &),))) tf]lsPsf] 5 .

* o;df le;f / xjfO{ l6s6sf] vr{ klg ;dfj]z 5 .
* stf/df /f]huf/L kfpg] sfdbf/sf] ;Dk"0f{ le;f / xjfO{ l6s6sf] vr{ sDkgL :jo+n] a]xf]g]{ Joj:yf /x]sf] 5 .

v\_ cled'vLs/0f tflndsf] z'Ns g]? &),))) tf]lsPsf] 5 .

* /sd lt/]sf] /l;b a'emfpg] dlxnf sfdbf/sf lgldQ j}b]lzs /f]huf/ k|j4{g af]8{n] g]? &)) lkmtf{ ug]{ Joj:yf u/]sf] 5 .

u\_ x/]s >ldsn] j}b]lzs /f]huf/ sNof0f sf]ifdf g]? !,))) a'emfpg' kb{5 .

**@=# pko'Qm sfdsf] k|flKt**

* /f]huf/L k|bfos b]zdf s]–s:tf sfd pknJw 5g\ eGg]af/] ljZj;gLo ;|f]taf6 ;"rgf lng]
* ;Lk, s'zntf / rfxgfsf cfwf/df sfdsf] 5gf}6 ug'{kb{5 .
* ;Dej eP;Dd h'g sfddf cfk"mnfO{ cg'ej 5 ToxL sfd 5fGg'xf];\ .
* :jf:Yo hfFrsf] k|df0fkqsf cfwf/df :jf:Yo cj:yf atfpg] .

**@=$ ;Demf}tf kq jf s/f/gfdf lng]**

**hflu/ ;Demf}tfdf yfxf kfpg'kg]{ s'/fx¿**

* p8fg eg'{cl3 /f]huf/bftf;Fu hflu/sf] ;Demf}tfkqdf ;xL5fk ug'{kb{5 .
* ;Demf}tfkqdf n]lvPsf ;Dk"0f{ s'/fx¿ a'em\g'kb{5 . cfjZos k/]df ljZjfl;nf JolQmnfO{ o;af/] k|i6 kfg{ nufpg' kb{5 .
* >lds / >dbftf b'j}n] ;Demf}tfkqsf] cIf/;M kfngf ug'{kb{5 h;n] ubf{ >ldssf] ;'/Iff / lxt x'g]5 .

**stf/**

s\_ g]kfnl:yt /f]huf/L k|bfos ;+:yfsf tkm{af6 >dsf nflu stf/ k7fOPsf g]kfnLn] >dbftf;Fu ;Demf}tf ug{] clwsf/ /fVb5g\ .

* o; lsl;dsf ;Demf}tf stf/sf] >d P]gcg';f/ x'g'kb{5 .
* ;Demf}tfkqdf sfdsf] cjlw / b'j} kIfsf clwsf/ Pj+ st{Jo pNn]v x'g'kb{5 .

v\_ ;Demf}tfkqdf >dbftfx¿n] >ldssf lglDt u/]sf a;f]af; / :jf:y ;'ljwfsf af/]df pNn]v x'g'kb{5 .

u\_ ;Demf}tfkq g]kfnL, c+u|]hL / c/las efiffdf x'g'kb{5 .

* olb ;Demf}tfkqdf s'g} c:ki6tf jf ljjfb b]lvPdf c/las efiffnfO{ dfGotf lbOg]5 .

3\_ olb ;Demf}tf stf/df ul/g] eP ToxfFsf] gful/s ;]jf dfldnf / cfjf; dGqfno Pj+ bf]xfdf /x]sf] g]kfnL /fhb"tfjf;n] o;nfO{ k|dfl0ft ug'{kb{5 .

ª\_ g]kfndf ePsf] ;Demf}tfkq oxfFsf] >d tyf /f]huf/ dGqfno / g]kfnl:yt stf/L /fhb"tfjf;n] k|dfl0ft ug'{kb{5 .

r\_ stf/df g]kfnL sfdbf/sf] Go"gtd tnaM

* cbIf -cg:sLN8\_ sfdbf/x¿sf] stf/L l/ofn ()) -sl/a g]? @!,#))\_
* cw{bIf sfdbf/sf] stf/L l/ofn !!)) -sl/a g]? @^,)))\_
* bIf sfdbf/sf] stf/L l/ofn !%)) -sl/a g]? #%,%))\_
* pRr bIf sfdbf/sf] stf/L l/ofn $@)) -sl/a g]? ((,@))\_

5\_ sfdbf/nfO{ vfgf jf vfgfsf lglDt Go"gtd eQf :j¿k dlxgfsf] stf/L l/ofn #)) -sl/a g]? &!))\_ lbOg]5 .

h\_ pRr bIf sfdbf/sf lglDt Go"gtd vfgf eQfsf] /sd stf/L l/ofn %)) -sl/a g]? !!,\*))\_ lbOg]5 .

em\_ stf/sf] >d P]gcg';f/ clwstd /f]huf/ ;do b}lgs \* 306f jf xKtfsf] $$ 306f x'g]5 .

`\_ sfdbf/nfO{ xKtfdf cf/fdsf] lglDt nuftf/ @$ 306febf sd gx'g] u/L ;do lbg'kb{5 .

6\_ sfdbf/nfO{ yk >d u/]afkt cltl/lQm /sd kfpg] clwsf/ 5 .

7\_ sfdbf/n] Ps jif{sf] cjlw k"/f u/]kl5 stf/sf] >d P]gcg';f/ pkbfg /sd kfpg] clwsf/ /fVb5 .

8\_ sfdbf/sf] ;'?, labf / ;dfkgdf x'g] cfjthfjtsf] vr{ sDkgLn] Joxf]g'{kg]{5 .

**o'PO{**

s\_ g]kfnl:yt /f]huf/ lgsfosf] dfWodaf6 hflu/ vfg cfPsf >ldsx¿n] o'PO{df >dbftf;Fu ;Demf}tf ug{;Sg]5g\ .

* o; lsl;dsf] ;Demf}tf o'PO{sf] >d P]gcg';f/ x'g'kb{5 .

v\_ ;Demf}tfkqdf sfdsf] k|sf/, tna /sd / >dbftf Pj+ >ldssf] clwsf/ Pj+ st{Jo pNn]v x'g'kb{5 .

u\_ ;Demf}tfkq g]kfnL, c+u|]hL / c/las efiffdf x'g'kb{5 .

3\_ o'PO{sf] >d dGqfno tyf cbfntn] tLg} efiffnfO{ ;dfg dfGotf lbPsf] 5 .

* tyflk olb >lds Pj+ >dbftfsf aLrdf s'g} c:ki6tf jf ljjfb cfPdf c/las efiffnfO{ dfGotf lbOg]5 .

ª\_ o'PO{df cbIf sfdbf/x¿sf] Go"gtd tna lb/fd \*)) -sl/a g]? !\*,\*))\_

r\_ cw{bIf sfdbf/x¿sf] lb/fd !))) -sl/a g]? @#,%))\_, bIf sfdbf/sf] lb/fd !@)) -sl/a g]? @\*,!))\_ / pRr bIf sfdbf/sf] lb/fd %))) -sl/a g]? !,!&,))\_ /x]sf] 5 .

5\_ sfdbf/nfO{ vfgf jf vfgfsf lglDt Go"gtd eQf :j¿k dlxgfsf] lb/fd #)) -sl/a g]? &)))\_ lbOg]5 .

h\_ pRr bIf sfdbf/sf lglDt Go"gtd vfgf eQfsf] /sd lb/fd %)) -sl/a g]? !!,&))\_ x'g]5 .

em\_ o'PO{sf] >d P]gcg';f/ clwstd /f]huf/ ;do b}lgs \* 306f jf xKtfsf] $\* 306f x'g]5 .

`\_ sfdbf/nfO{ xKtfdf cf/fdsf] lglDt Ps lbgsf] ;do lbg'kb{5 .

6\_ sfdbf/n] yk >d u/]afkt cltl/lQm /sd kfpg'kg]{5 .

7\_ o'PO{sf] >d P]gcg';f/ sfdbf/n] Ps jif{sf] cjlw k"/f u/]kl5 cg'bfg /sd kfpg'kg]{5 .

**dn]l;of**

s\_ olb /f]huf/ lgsfosf] tkm{af6 hflu/ vfg cfPsf 5g\ eg] >ldsx¿n] dn]l;ofdf >dbftf;Fu / g]kfndf /f]huf/ lgsfo;Fu ;Demf}tf ug{;Sg]5g\ .

v\_ ;Demf}tfkqdf >dbftf Pj+ >lds b'j}n] kfngf ug'{kg]{ ;t{, sfdsf] k|sf/ / /sd tf]s]sf] x'g'kb{5 .

u\_ ;Demf}tfkq g]kfnL efiffdf klg ¿kfGt/0f ul/Psf] x'g'kb{5 .

3\_ k]lgG;'n/ dn]l;ofdf sfdbf/x¿sf] Go"gtd tna l/ª\lu6 ()) -sl/a g]? @%,$))\_ x'g]5 .

ª\_ ;afx, ;f/fjfs / na'cfgsf] ;+3Lo /fHodf Go"gtd tna l/ª\lu6 \*)) -sl/a g]? @@,^))\_

r\_ sfdbf/nfO{ xKtfsf] Ps lbg cf/fd lbOg]5 .

5\_ sfdsf] ;do b}lgs \* 306f jf xKtfsf] $\* 306f x'g]5 .

h\_ yk >d u/]afkt sfdbf/n] cltl/Qm /sd kfpFg]5g\ .

**#= cf}krfl/s ;/sf/L ljlwx¿**

**#=! /fxbfgLsf] nflu lgj]bg**



**#=@ cfk|jf;g k|lqmof**

>dsf lglDt /f]huf/sf lgsfodf dfu k|fKt x'G5

sfd*.* kbsf] lj1fkg

j}b]lzs /f]huf/ ljefuaf6 k"j{:jLs[lt

sfdbf/sf] 5gf}6

sfof{no k|lqmof

sfuhft tof/L

* :jf:y hfFr
* k"j{ cled'vLs/0f tflnd
* hLjg aLdf vl/b
* sNof0f sf]ifdf /sd ltg]{

j}b]lzs /f]huf/ ljefuaf6 clGtd :jLs[lt

k|:yfg

**#=# cfk|jf;fsf nflu k|lqmof / cfjZos sfuhft**

s\_ ;/sf/åf/f Ohfht k|fKt lgsfoaf6 sfdbf/nfO{ b'O{ lbgsf] cled'vLs/0f tflnd

v\_ /f]huf/bftfn] dfu u/]sf] cj:yfdf sfdbf/n] ;Lk ljsf; tflnd klg xfl;n ug'{k5{ .

u\_ u[xkl/rfl/sf / ;/;kmfO tyf x]/rfxsf] k|of]hgn] aflx/ hfg] dlxnf sfdbf/n] @! lbg] ;Lk ljsf; tflnd xfl;n ug'{k5{ .

3\_ cflwsfl/s lrlsT;f;DaGwL lgsfoaf6 :jf:Yok/LIf0f u/fpg'k5{ .

ª\_ j}b]lzs /f]huf/ ljefuaf6 >d:jLs[lt lng'k5{ . >d :jLs[ltsf nflu b]xfosf sfuhft k]z ug'{k5{M

!\_ cled'vLs/0f tflndsf] k|df0fkq

@\_ :jf:Yok/LIf0f;DaGwL l/kf]6{

#\_ ljdfsf sfuhftx¿

$\_ j}b]lzs /f]huf/ sNof0f sf]ifdf a'emfPsf] ! xhf/ ?lkofFsf] /l;b

%\_ sfdbf/ tyf dflnsaLr /f]huf/ ;Demf}tf

^\_ sfdbf/ egf{ ;+:yfsf] dfWodåf/f aflx/ hfg] sfdbf/n] cfk"m / To:tf ;+:yfaLr ePsf] ;Demf}tf tyf egf{sf nflu dWo:ytf ug]{ ;+:yfnfO{ sfdbf/n] lt/]sf] e'QmfgLsf] /l;b .

**#=$ g]kfndf ph'/L ;'g'jfO ;+oGq**

s\_ g]kfndf sfdbf/n] j}b]lzs /f]huf/ ljefudf j}b]lzs /f]huf/L;DaGwL clgoldttf jf wf]sfw8Lsf ljifodf ph'/L btf{ ug{;S5g\ . pbfx/0fsf nflu M

* Ohfhtkqljgf g} j}b]lzs sfdbf/ k7fpg] sfd
* egf{ z'Ns p7fP/ sfdbf/nfO{ sfdbf/nfO{ aflx/ gk7fpg] .
* ;Demf}tf u/]sf] eGbf leGg k|s[ltsf] sfd lbg] jf Go"g kfl/>lds tyf ;'ljwf lbg] .

v\_ Ifltk"lt{;DaGwL ph'/L j}b]lzs /f]huf/ ljefun] x]b{5 .

u\_ j}b]lzs /f]huf/ ljefun] ;dfwfg ug{ g;s]sf d'2f tyf uDeL/ kmf}hbf/L k|s[ltsf d'2fx¿ yk cg';Gwfg tyf k|lqmofsf nflu j}b]lzs /f]huf/;DaGwL Gofoflws/0fdf k7fOG5 .

* Gofoflws/0fn] b'j} kIfsf] egfO ;'Gg] / km};nf ;'gfpg] ub{5 .

3\_ Gofoflws/0fn] ljb]zdf sfd ug{hfg] sfdbf/sf tkm{af6 s'g} z'Ns glnO{ d'2f x]b{5 .

ª\_ ljb]zdf sfd ug{hfg] sfdbf/sf tkm{af6 s]xL gful/s ;dfhsf ;+:yfx¿n] klg lgz'Ns ;]jf k|bfg ub{5g\ .

r\_ ljb]zdf d[To' ePsf] sfdbf/sf kl/jf/sf ;b:on] j}b]lzs /f]huf/ k|j4{g af]8{nfO{ zj Nofpg cg'/f]w ug{;Sb5g\ .

5\_ /f]huf/bftf jf sDkgLn] dn]l;of, stf/ / o'PO{df /x]sf g]kfnL /fhb"tfjf;nfO{ d[tssf] afFsL tna, cGo aSof}tf a'emfpg'k5{ .

* d[tssf] nfz;Fu} afFsL–aSof}tf lghsf kl/jf/sf ;b:onfO{ k7fOg]5 egL ;'lglZrt ug{ of] sbd lnOPsf] xf] .

h\_ nfe kfpg] -glhssf] gft]bf/ jf clVtof/jfnf\_ n] dn]l;of, stf/ / o'PO{df d[To' ePsf sfdbf/sf] Ifltk"lt{jfkt j}b]lzs /f]huf/ ;ldltaf6 ! nfv %) xhf/ ?lkofF kfpF5g\ .

em\_ dn]l;of, stf/ / o'PO{df sfdsf l;nl;nfdf d[To' ePsf j}b]lzs sfdbf/sf] Ifltk"lt{sf nflu j}b]lzs /f]huf/ ;ldltdf bfjL ug{;lsG5 .

~f\_ ljldt sfdbf/sf] ;]jf cjlwdf d[To' jf c+ue+u ePdf sfdbf/ jf p;sf kl/jf/n] ljdfjfkb g]kfnl:yt ljdf sDkgL;dIf % nfv ?lkofF bfjL ug{;S5g\ .

**$= cfudg tyf ;]jfsfnLg cj:yf**

$=! k|:yfg

$=!=! ljdfg:yn

* j}b]lzs sfdbf/sf nflu 5gf]6 ePsf] JolQmnfO{ tf]lsPsf] ;doleq jf ;do gtf]lsPsf]df tLg dlxgfleq sfdsf nflu ljb]z k7fpg'k5{ .
* sf7df8f}+l:yt lqe'jg cGt/f{li6«o ljdfg:ynaf6 sfdbf/nfO{ /f]huf/Lsf nflu ljb]z k7fpg'k5{ .
* p8fgsf nflu l6s6 gkfP/ jf cGo s'g} sf/0fn] ljb]zL ljdfg:ynaf6 p8fpg'k/]df j}b]lzs /f]huf/ ljefuaf6 k"j{ cg'dlt lng'k5{ / o:tf sfdbf/sf] gfd g]kfn 5f]8\g'cl3 g} cWofudg sfof{nodf btf{ ul/g'k5{ .
* cGt/f{li6«o ljdfg:yn tyf cGt/f{li6«o k|d'v ;Ldfdf /x]sf cWofudg sfof{nodf gfd btf{ ug{;lsG5 .

**$=!=@ p8fg**

* af]l8{ª kf;df pNn]v ePsf] l;6 gDa/ x]/]/ a:g'xf];\ .
* tkfO{+sf] xft]emf]nf jf Xof08 nu]h lz/dflysf] Sofljgdf /fVg'xf];\ .
* ljdfgsf sd{rf/Ln] lbPsf] lgb]{zg Wofg lbP/ ;'Gg'xf];\ . pgLx¿ tkfO{+sf] ;xof]usf nflu vl6Psf x'g\ . tkfO{+nfO{ s'g} hfgsf/L jf ;xof]u rflxP pgLx¿nfO{ ;f]Wg'xf];\ .
* ljdfgdf tkfO{+nfO{ lgz'Ns vfgf–gf:tf lbOG5, t/ ah]6 Po/nfOG;df eg] o:tf] ;'ljwf x'Fb}g .
* ljdfgsf] zf}rfno k|of]u ubf{ p8fgk"j{ Wofglbg'kg]{ ljifosf af/]df tflnddf l;sfPsf s'/f Vofn ug'{xf];\ .
* ;Eo / zfGt ag]/ a:g'xf];\, tkfO{+sf] Jojxf/n] c?nfO{ afwf k'¥ofof] ls Vofn ug'{xf];\ .

**$=@ uGtJo d'n'sdf cjt/0f**

**stf/**

s\_ >ldsn] stf/sf] >d sfg'gcg';f/sf] clwsf/ k|of]u ug{ kfpF5g\ . ;/sf/åf/f lgo'Qm, ;z:q kmf}h tyf k|x/L / cfsl:ds sfd tyf 3/]n' sfd ug]{ >ldsnfO{ eg] To; k|sf/sf] clwsf/ x'Gg .

v\_ sfdbf/nfO{ vfgf, cfjf;, cf}iflw vr{, b'3{6gf ljdf, sfddf hfFbf–cfpFbfsf] oftfoft vr{ tyf cGo vr{ stf/sf] >dsfg'gcg';f/ sDkgLn] axg ub{5 .

u\_ k|fof]hs sDkgLn] b'Jo{jxf/ u/]df afx]s sfdbf/n] cfk"mv;L sDkgL jf k|fof]hs abNg ldNb}g .

3\_ stf/ dhb'/ ;+u7g vf]Ng / ;fd"lxs bafa lbg cg'dlt 5}g . sfdbf/ ;ldltx¿ :yfkgf ug{ klg kfOGg .

ª\_ sfdbf/nfO{ cfˆgf] sdfO g]kfn k7fpg cg'dlt 5 .

r\_ ;Demf}tf cjlw ;lsPkl5 sfdbf/n] stf/ 5f]8\g'k5{ / g]kfn kmls{g'k5{ .

5\_ sDkgLn] cg'dlt lbPkl5 dfq stf/ 5f]8\g kfpF5g\ .

h\_ dflns;Fu s'g} k|sf/sf] ljjfb–emu8f ePdf >ldsn] stf/l:yt >d ljefudf ph'/L ug{;S5g\ .

h\_ s'g} k|sf/sf] ;d:of ePdf g]kfnL sfdbf/n] bf]xfl:yt g]kfnL /fhb"tfjf;df ;xof]usf] dfu ug{;S5g\ .

**dn]l;of**

s\_ dn]l;ofsf cfk|jf;L sfdbf/n] /f]huf/ P]g, sfdbf/ Ifltk"lt{ P]g / cf}Bf]lus ;DaGw P]gh:tf 3/]n' sfg'gsf cfwf/df cfˆgf] clwsf/sf] k|of]u ug{;S5g\ .

v\_ dn]l;ofsf sfdbf/x¿ /f]huf/bftfaf6 x'g] dgk/L lgisf;g / lgnDjgaf6 ;'/lIft 5g\ .

u\_ sfdbf/sf] tnaaf6 vfgf / cfjf;sf nflu lbOPsf] /sd 36fpg kfOGg .

3\_ dn]l;ofdf g]kfnL sfdbf/n] cfkm"v'zL /f]huf/bftf abNg kfpFb}gg\ .

ª\_ sfdbf/nfO{ btf{ eO{ ;~rfngdf /x]sf] dhb'/ o'lgogdf ;xefuL x'g] / ;xsfo{ ug]{ clwsf/ t 5 t/ x8\tfn / lj/f]w ug]{ clwsf/ eg] 5}g .

r\_ g]kfnL sfdbf/ cfˆgf] cfh{g :jb]z k7fpg :jtGq 5g\ .

5\_ ;Demf}tf cjlw k"/f ePkl5 g]kfnL sfdbf/n] dn]l;of 5f]8]/ g]kfn kmls{g'k5{ .

h\_ dn]l;ofl:yt >d ljefudf sfdbf/x¿ lrQ ga'em]sf] ljifodf u'gf;f] ug{ :jtGq 5g\ .

em\_ >dsf dxflgb]{zsn] sfdbf/ / sDkgLaLr kfl/>lds tyf e'QmfgLsf ljifodf s'g} ljjfb ePdf ;dfwfgsf nflu 5fglag ug{]5g\ .

~f\_ vfgf tyf cfjf;sf nflu k|fKt ;'ljwf 36fOof] eg] To;sf] u'gf;f] tLg dlxgfleq ul/g'k5{ .

6\_ u}/sfg'gL 9+un] /f]huf/Laf6 x6fOPsf]df cf}Bf]lus dfldnf dxflgb]{zsn] ^) lbgleq ph'/L ;'g'jfO ug'{k5{ . olb cfk"mn] ;dfwfg ug{ g;Sg] xf] eg] cf}Bf]lus cbfntdf k7fpg'k5{ .

7\_ sfo{:yn jf sfddf hfFbf jf kmls{bf d[To' ePdf jf c+ue+u ePsf Ifltk"lt{sf nflu sfdbf/ Ifltk"lt{ P]gcGt/ut >d ljefudf bfjL ug'{k5{ .

8\_ sfdbf/n] s'g} ;d:ofsf] ;fdgf ug'{k/] SjfnfnDk'/l:ylt g]kfnL /fhb"tfjf;df ;xof]u dfUg;S5g\ .

9\_ sfdbf/n] cfˆgf] clwsf/ xgg eof] / To; ljifodf ;Daf]wg x'g'k5{ eg]/ 7fg] eg] dn]l;ofnL af/ P;f]l;P;gsf] cfk|jf;L 8]:snfO{ cfu|x ug{;S5g\ .

**o'gfO6]8 c/a Old/]6\; -o'PO{\_**

s\_ sfdbf/n] o'PO{sf] >d sfg'gcg';f/sf] clwsf/ pkof]u ug{;S5g\, t/ ;+3Lo ;/sf/n] lgo'Qm u/]sf, ;z:q kmf}hsf ;b:o tyf k|x/L, 3/]n' sfdbf/ tyf s[lif dhb'/ -lgudsf sd{rf/Lafx]s\_ sf nflu eg] leGg sfg'g cfslif{t x'G5 .

v\_ o'PO{df sfo{/t g]kfnL sfdbf/ cfjf; tyf cf}iflw pkrf/sf] ;]jfsf xsbf/ x'G5g\ .

u\_ dflnsn] >d ;Demf}tf pNn+3g u/]sf] k|dfl0ft geP;Dd sfdbf/n] cfkm"v'zL sDkgL 5f]8\g kfpFb}gg\ .

3\_ o'PO{df 6«]8 o'lgog tyf ;fd"lxs bafasf nflu cg'dlt lbOGg .

ª\_ sfdbf/nfO{ cfˆgf] sdfO{ g]kfn k7fpg] clwsf/ 5 .

r\_ ;Demf}tf cjlw k"/f ePkl5 sfdbf/n] o'PO{ 5f]8\g' / g]kfn kmls{g'k5{ .

5\_ sDkgL jf /f]huf/bftfn] alxu{dg :jLs[lt glbP;Dd sfdbf/n] o'PO{ 5f]8\g kfpFb}gg\ .

h\_ /f]huf/bftf;Fu ljjfb ePdf >ldsn] o'PO{l:yt >d ljefudf d'2f lbg ;S5g\ .

em\_ >d ljefun] ljjfb ;dfwfg ug{ g;s] >d cbfntdf d'2f k7fpg'k5{ .

`\_ s'g} ;d:of cfOk/]df sfdbf/n] ca' wfjLl:yt g]kfnL /fhb"tfjf;df ;xof]u dfUg;S5g\ .

**$=# sfo{:yn st{Jo tyf lhDd]jf/L**

* tkfO{+sf] /fxbfgL tkfO{+sf] /f]huf/bftfn] lng] ;Sg] ePsf]n] To;sf] k|ltlnlk agfO{+ ljb]zdf /xFbf;Dd tkfO{+n] ;w}+ cfkm";Fu /fVg'k5{ . tkfO{+n] /fxbfgL gDa/ xft]kmf]g cyjf s'g} ;'/lIft 7fpFdf l6lk/fVg'k5{ .
* >d cg'dlt jf cfjf; cg'dlt hf] /f]huf/bftfn] tkfO{+nfO{ lbPsf] 5, To;sf] Joxf]/f 7Ls 9+un] a'em\g'xf];\ . To;sf] gDa/ s'g} ;'/lIft 7fpFdf jf xft]kmf]gdf l6Kg'xf];\ . oL sfuhft tkfO{+nfO{ /f]huf/bftfsf] d'n'sdf c:ktfn egf{ x'Fbf jf o:t} ;]jf lngsf nflu cfjZos k5{ .
* 3/sf] jftfj/0f /fd|/L a'em\g'xf];\ / sfdbf/ tyf sfdk|lt tkfO{+sf] u'gf;f] gxf];\ cyf{t k"j{;Demf}tfcg';f/ ;a} sfd 7Ls 9+un] ePsf] 5–5}g eGg] s'/fdf ;r]t x'g'xf];\ .
* sfo{:yndf /f]huf/bftf / kl/jf/sf ;b:o tyf cGoaLr :j:y ;DaGw agfpg'xf];\ / k]zfut b"/L sfod /fVg'xf];\ .
* tf]lsPsf] ;do;Ldfleq sfd ;Sg'kb{5 .
* /f]huf/bftf / kl/jf/sf ;b:osf] uf]kgLotfsf] sb/ ug'{kb{5 / cfˆgf] sfo{ ubf{ pgLx¿sf] b}lgs sfddf bvn lbg'x'Fb}g .
* cfˆgf] sfo{sIf, ;DklQ / /f]huf/bftfsf kl/jf/ ;Dk"0f{ vt/f -h:t} cfunfuL\_ af6 d'Qm /x]sf] ;'lglZrt ug'{kb{5 .
* cfˆgf] ;'/Iff ;'lglZrt ug{ sfddf ;'/Iffsf lgod tyf Jojxf/sf] bfo/fdf a:g'kb{5 .
* s'g} ;d:of cfPdf /f]huf/bftfnfO{ hfgsf/L u/fP/ pko'Qm ;dfwfgsf] vf]hL ul/g'kb{5 .
* /f]huf/Lsf] cjlwdf :yfgLo efiff l;Sg] k|of; ul//xg'kb{5 .
* :yfgLo efiff l;Sgsf lglDt Ps k'l:tsfsf] ;xof]u lnP/ gofF zAb / To;sf] cy{ n]Vg' /fd|f] x'G5 .
* /f]huf/bftfn] dlxg}lkR5] >Ln+s]nL a}+ssf] vftfdf tna hDdf ul/lbPsf] ;'lglZrt ug'{kb{5 . /f]huf/bftfnfO{ cfˆgf] vftf gDa/ pknAw u/fP/ ;Dej ePdf /sd hDdf ePsf] /l;b jf cGo k|df0fsf] dfu ug'{kb{5 .
* df]afOn kmf]gsf] k|of]u sfdsf] bf}/fgdf geO{ cGo pko'Qm ;dodf ul/g'kb{5 .
* sfo{:ynaflx/ lgl:sFbf sfo{ :jLs[tLkq ;fy} nfg'kb{5 .
* /f]huf/L ug]{ b]zdf aGb]h ul/Psf s'/fx¿df Wofg lbg'kb{5 .

**!=! ljb]zdf JolQmut lhDd]jf/L**

* sfo{If]q jf 3/df cfˆgf] ;xsdL{x¿;Fu plrt ;DaGw sfod /fVg'kb{5 .
* cfˆgf] kl/jf/hg;Fu tf]lsPsf] JolQmut ;dodf s'/fsfgL ug'{kb{5 .
* /f]huf/Ldf k|bfg ul/Psf ;'ljwf h:t} 6]lnkmf]g, kfgL -dWo–k"j{df sd ePsfn]\_, 3/]n' ;fwg cflbsf] b'¿kof]u ug'{x'Fb}g .
* dxTk"0f{ b:tfj]h h:t} kf;kf]6{, ;Demf}tfkqsf] gSsn, sfd jf a;f]af;sf] :jLs[ltkq, / plrt :yfgdf xjfO{ l6s6 / :jf:y k/LIf0fsf] l/kf]6{ ;'/lIft tj/n] /fVg'kb{5 . 3/df a:bf jf sfddf ;+:s[lt emlNsg] lsl;dsf] klx/g nufg'kb{5 .
* JolQmut ;/;kmfO{, of}g :jf:ysf ;fydf cGo :jf:Yo -of}ghGo /f]u, PrcfO{eL / P8\;sf] /f]syfd\_, ;/;kmfO / >[+uf/ tyf klx/gdf ljz]if Wofg lbg'kb{5 .
* 3/ jf sfdsf] :yfgaf6 rf]/L u/]sf] 7xl/Pdf sf/fuf/sf] ;hfo x'g] ePsfn] o:tf] sfo{ ug'{xF'b}g .
* ;fdfg vl/b ubf{ ljlgdo b/df Wofg lbg'kb{5 .
* cfˆgf] tna lgoldt¿kdf a}+s vftfdf hDdf ePsf] ;'lglZrt ug{ ef}r/ /fVg'kb{5 .